



## **Copa Merengue**

**Pan American Games Qualifier**

**Team Managers' Booklet**



Dear Team Managers,

World Archery Americas and the Organizing Committee of the Copa Merengue 2023 welcome you, your archers and team officials to this very important event in which we will allocate spots for the 2023 Pan American Games.

To ensure that all teams are properly informed on the technical and organizational structure of this event, we would like to share important information that may help you carry out your role as team managers.

We would like to wish you all a great tournament and a wonderful stay in Santo Domingo.

Best regards

Sergio Font  
Technical Delegate

José Miguel Robiou  
Chairman of the LOC



## 1- Important telephone numbers:

Technical Delegate:	Mr. Sergio Font	+57 300 6510562
Organizing Committee Chairman:	Mr. José Miguel Robiou	+1 829 4516771
LOC Administration and Finances:	Ms. Claribel Lebrón	+1 829 4518374
Transportation:	Mr. Enrique Rodríguez	+1 809 7693667 / +1 829 4516778
Accommodation:	Ms. Jenniffer García	+1 809 8608314 / +1 849 8023520
Medical services :	Dr. Sugeiry Suárez	+1 809 3975424
Airport pickup:	Mr. José Petitón	+1 809 2243299
Chairman of Judges:	Ms. Natalia Londoño	+57 300 2800322
Results manager:	Mr. Andrés Gómez	+57 301 4169403

## 2- Competition venue:

The competition will be held at the Sports Complex at Parque del Este in Santo Domingo.





### 3- Event officials:

Technical Delegate:	Sergio Font (CUB)
Chairman of Judges:	Natalia Londoño (COL)
Director of Shooting:	Javier Casteblanco (COL)
Judges:	Hannah Yi (USA) Kasdim Rodríguez (DOM) Jesús Guevara (ESA) Marisol Wing (MEX) Ricardo Garrido (DOM) Jocelyn Hernández (MEX) Darwin Durán (CRC)
Results Team:	Andrés Gómez (COL) Oldair Zamora (MEX)
Jury of appeals:	Sergio Font (CUB) – Chairman Henrique Junqueira (BRA) Junior Bolaños (CHI) Vanessa Chacón (VEN) Darío Noriega (GUA)



#### **4- Team managers' WhatsApp Group**

All team managers and preferred contact persons have been added to a WhatsApp group through which we will provide and request information not included in this Booklet. Please make sure the names and WhatsApp numbers are registered on WAREOS before you arrive in Santo Domingo.

#### **5- Team managers meeting**

The meeting will be held on April 11 at 11:30 am at the archery venue.

Each team can be represented by up to three officials at each meeting. The meetings will be conducted both in English and Spanish.

#### **6- Competition Schedule**

The competition schedule can be found on IANSEO. Please, ensure that your team officials, coaches, and archers know when they should be shooting each day.

The times on the schedule are tentative. Only the start time for each session (morning and afternoon) is fixed. It is possible that a stage of the competition may start a few minutes before the time in the schedule. So, please, ensure that your archers arrive on the field early enough not to miss the start of their matches if they start a few minutes earlier than planned.

#### **7- Equipment Inspection**

Equipment inspection will be officially conducted by the judges as specified in the schedule: April 11 in the morning and afternoon shifts.

The judges may conduct random checks of the archers' equipment during the competition. This is allowed by the rules, so please advise your archers that they may be required to show their equipment to the judges at any time during the tournament.

#### **8- Posición de los entrenadores en el campo**

A space will be reserved for the archers to place their equipment. The coaches and other team officials should not stand in this area, but behind a line on the field which will be located at least 6 meters away from the shooting line. During team matches, a specific position will be allocated to the coaches.



## 9- Participating countries

Argentina	Bahamas	Barbados
Bolivia	Brazil	Chile
Costa Rica	Cuba	Curacao
Dominican Republic	Ecuador	El Salvador
Guatemala	Guyana	Jamaica
Mexico	Panama	Peru
Puerto Rico	Trinidad & Tobago	Venezuela

## 10- Participants per category

These are the numbers registered in each category as of April 5. A new version of this Booklet with the updated numbers will be published on IANSEO prior to the start of the competition.

### Individual

Recurve Men:	58
Recurve Women:	39
Compound Men:	34
Compound Women:	26
<b>Total:</b>	<b>157</b>

### Teams

Recurve Men	13	Recurve Women	10
Compound Men	4	Compound Women	5
Recurve Mixed Team	14	Compound Mixed Team	9

## 11- Scoring

Scoring will be conducted using a paper scorecard and a PDA. The scoring team will be available to explain to your archers how to enter the scores in the PDA's.



Please instruct your archers to verify that the scores entered in both the electronic and the paper scorecards are the same. All paper scorecards must have a total and show the number of 10s and Xs. They must all be signed. Absence of a total or a signature will cause the archer to be disqualified.

During finals, please instruct your archers' agents to check that what is entered in the scorecard is exactly what is on the target. Archer's agents are expected to sign their archer's scorecard, to have a pen to mark arrow holes and to have (if needed) a device to pull arrows from the targets.

### **12- Important rules to remember**

- The shooting time for the individual categories is 30 seconds per arrow (20 seconds in the individual finals).
- No extra time will be allowed to shoot arrows they were not shot within time due to equipment failures or medical issues.
- Changes in team composition for match play are allowed, provided that the change is informed to the chairman of judges or the results manager at least 15 minutes prior to the start of the first team round in the category concerned. The form to inform these changes can be found at the end of this booklet. If a team does not submit a team composition form, it will mean that the archers shooting team matches will be the ones who qualified the team (the highest ranked ones).

### **13- Uniforms**

All World Archery rules in connection with uniforms will be applied, except for the World Cup specific rule that requires archers and teams shooting finals to have two uniforms with different colors. The rule on sleeve colors for finals matches will be enforced.

### **14- Pan American Games Qualification**

#### **Recurve**

Team qualification will be decided on April 14 in the morning. There are 11 recurve men teams and 9 recurve women teams eligible to compete in match play for Pan Am Qualification at 11.00 am, after the team event of the Copa Merengue.



The top two teams at the conclusion of match play will win a team spot for the Pan American Games in each gender.

The archers who won individual spots in the previous qualifiers can compete in the rounds to win Pan Am Games team spots for their countries.

Individual places will be allocated to the top three individual archers in a separate round in which the countries that won team and individual spots already will not be included. This round will be held on Friday April 14<sup>th</sup> in the afternoon. The number of individual spots may be increased to 5 if the countries that win team spots in Santo Domingo had already won one individual place in the previous qualifiers.

Each country eligible to compete in the individual qualifier can enter up to three archers but can win only one individual position. The names of the three archers who will compete in the separate individual match play must be submitted to the technical delegate or the results manager up to one hour after the conclusion of the Qualification Round on April 12. If no names are reported within this timeframe, the top three ranked archers in each team with four participants will be entered to compete in Pan Am Games individual qualifier.

Ecuador, as the only country with 5 recurve men, will need to submit at the team managers' meeting the names of the four archers who will be eligible to compete in the team event. The three archers who will eventually compete in the individual qualifier must be in this group of four.

The final ranking to decide individual positions after the individual match play will be based on World Archery rules to rank archers in positions from 1 to 8. If a qualifying position needs to be awarded to archers ranked lower than 8<sup>th</sup>, positions from 9 to 16 will be decided using the same system (number of set points and then total score in the last match shot).

### **Compound**

Individual spots will be allocated to the top (1) individual archer in a separate round in which the countries that have already won team and individual spots will not be included.

Each country eligible to compete in the individual qualifier can enter up to three archers but can win only one individual position. The names of the three archers who will compete in the separate individual match play must be submitted to the technical delegate or the results manager up to one hour after the conclusion of the





Qualification Round. If no names are reported, the top three ranked archers in each team with four participants will be entered to compete in Pan Am Games individual qualifier.

### **15- Practice**

The times to practice on the competition field are published as part of the competition schedule on IANSEO. Targets for practice will be made available on the left side of the competition field as soon as the number of matches narrows down the field on the right side.

### **16-Venue access**

Archers who are not competing at certain times of the day must not be in the archers' tents on the field. They can watch the competition from the stands.

### **17-Airport pick up and drop off**

The organizing committee will have volunteers meeting the teams at the airport. They will carry target faces so they can be easily identified.

If some luggage does not arrive with the team, please follow the usual baggage reclaim procedures, and inform the LOC airport staff so they can follow up accordingly.

If your flights to Santo Domingo are delayed or cancelled, please inform José Petiton by WhatsApp (+1 809 2243299).

For departures, please check with the LOC that the flight schedules they have are correct. A schedule of hotel-to-airport pickups will be posted.

### **18- Meals**

Meals will be served at the hotel with the following schedule:

Breakfast	06:15 am to 10:00 am
Lunch (at the hotel)	11:30 am to 02:30 pm
Dinner	07:00 pm to 09:30 pm



**Lunch will be served at the hotel from the day of arrival till April 13. On the 14th and 15th lunch will be taken at the archery venue (participants who arranged their accommodation through the organizing committee). Teams with officials who will need to stay on the field the whole day on April 11, 12, 13 must request lunch for these officials directly with the Organizing Committee. Lunch will not be provided to athletes at the competition venue on April 11, 12, 13. Their lunch will be served at the hotel.**

**To request lunch for team officials on April 11, 12, 13, please write to Claribel Lebron (+1 829 4518374) by April 10. The Organizing Committee cannot be held responsible for your team official's lunch if it was not requested by April 10.**

### **19- Transportation**

A transportation schedule will be published on lanseo. Please be informed that the times listed on the schedule refer to the time the buses will depart. This means that it is advisable for your team members to be down at the lobby ready to board the buses at least 15 minutes before the buses are scheduled to leave.

The buses will leave for the venue and back to the hotels as soon as they are full.

The organizing committee will not provide additional transport to participants who are not on time to board their buses.

### **20- Equipment storage**

The organizing committee will make storage rooms available at the venue for the archers to leave their equipment. You are encouraged to leave your equipment at the venue to facilitate bus loading and drop-off.

### **21- Appeals**

The Jury of Appeals will operate with three members at each time. They will be chosen from the pool of six members listed in this manual. The choice will depend on which countries are directly involved in the appeal and on the presence of the potential members at the venue at the time the appeal is lodged.



According to World Archery Rules, an intention to appeal must be presented to the Chairman of Judges not later than 5 minutes after the end of a stage of the competition or before the start of the next stage, whichever happens first.

Team managers have up to 15 minutes (including the five minutes referred to in the previous paragraph) to lodge the appeal in the proper format. The Chairman of Judges shall reject either the intention or the actual appeal if the time limits are not complied with.

According to a recent bylaw change, the Chairman of Judges has the right to correct a mistake made by a judge if there is enough evidence before an appeal is lodged with the Jury. These corrections do not include changing the value of arrow called by the judge or reverting a yellow card decision in a team match.

## **22-Antidoping tests**

Doping tests will be conducted at the venue.

## **23- Document to enter the Dominican Republic**

**All travelers to the Dominican Republic must complete the following form online:**

<https://eticket.migracion.gob.do/>

**The document must be completed no later than 48 hours prior to your departure to Santo Domingo. You must complete a similar form no later than 48 hours prior to your departure from Santo Domingo. THIS IS VERY IMPORTANT.**

**Team managers are required to provide to the organizing committee a list of the archery equipment your team members will be taking with them when they leave the Dominican Republic so that permission can be granted by the Dominican police in time. Please approach the LOC office no later than April 11 with this information.**



# Team nomination form

Country: \_\_\_\_\_

**Recurve Women:**

1. ....

2. ....

3. ....

**athlete NOT in the team:** .....

**Recurve Men:**

1. ....

2. ....

3. ....

**athlete NOT in the team:** .....

**Compound Women:**

1. ....

2. ....

3. ....

**athlete NOT in the team:** .....

**Compound Men:**

1. ....

2. ....

3. ....

**athlete NOT in the team:** .....

Name and signature of Team Manager:

.....The results of the 3 highest scoring members of the team, per discipline and gender will automatically be used for the team events. If Team Managers wish to use other athletes of the team, pleased use this form to name the athletes that will be competing in the team event. Forms to be given to the Results Manager or the Chairman of the Judges Commission at least 15 minutes before the start of the team competition.



# Mixed team nomination form

Country: \_\_\_\_\_

**Recurve Mixed team:**

1. ....

2. ....

**Compound Mixed team:**

1. ....

2. ....

Name and signature of Team Manager:

.....

The results of the highest scoring male and female members of the team will automatically be used for the mixed team event. If Team Managers wish to use other athletes of the team, please use this form to name the athletes that will be competing in the mixed team event.

Forms to be given to the World Archery head of technology or Chairman of the Judges Commission at least 15 minutes before the start of the mixed team competition.



# Appeal Form

This is an intention of Appeal       This is an appeal form

(please tick appropriate box)

- Team Manager of the following country: \_\_\_\_\_
- Name of the Team Manager: \_\_\_\_\_
- Team (please name country) : \_\_\_\_\_
- Individual person (name) : \_\_\_\_\_
- Other (please specify): \_\_\_\_\_

Appeal Fee	
•	50 USD
•	50 EUR

This appeal is against: \_\_\_\_\_

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known): \_\_\_\_\_

Signature: \_\_\_\_\_ Name in printing: \_\_\_\_\_

**Article 3.13.3.1:**

*An intention to appeal when it might affect the progression of an athlete from one stage of the competition to the next, shall be expressed in writing and lodged with the chairperson of the Tournament Judge Commission within five minutes of the end of the relevant round or match, whichever applies. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.*

**Article 3.13.8:**

*Jury decisions shall be minuted and reported to the appellant, the chairperson of the Tournament Judge Commission and the organisers before the beginning of the next stage of the competition or before the awarding of prizes.*

**Article 3.13.4:**

*Amount paid is reviewed and determined by the World Archery Executive Board on an annual basis.*

Received on: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: \_\_\_\_\_

by Chairperson of the Tournament Judge Commission

Signature: \_\_\_\_\_ Name in printing: \_\_\_\_\_